

Coalition of Carers in Scotland
Annual Report and Accounts
For the Year Ended
31 March 2022

Scottish Charity No: SC 039434

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For the Year Ended 31 March 2022

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Coalition of Carers in Scotland

Reference and Administrative information For the Year Ended 31 March 2022

Registered Address:

Coalition of Carers in Scotland
PO Box 21624, STIRLING, FK7 1EF

Scottish Charity Number:

SC 039434

Executive Committee (Trustees):

The following were members of the Executive Committee (trustees of the charity) during the financial year:

Kimberly Swan	(Joint Convener)
Jess Wade	(Joint Convener; elected December 2021)
Geoff Mohamed	(Treasurer)
Peter Burke	
Morna Fleming	
Lucinda Godfrey	
Raymond Jamieson	
Anne MacDougall	
Dr Gillian McIntyre	
Dr Emma Miller	
Peter Minshall	(elected December 2021)

Trustees who stood down during the year:

Sebastian Fischer
Catherine Paterson

Director & Secretary:

Claire Cairns

Independent examiner:

John Paul FCIE
29 Avon Crescent
Broughty Ferry
Dundee
DD5 3TX.

Bankers:

The Co-operative Bank
3rd Floor,
1 Balloon Street,
Manchester
M60 4EP

Coalition of Carers in Scotland Annual Report of the Trustees For the Year Ended 31 March 2022

The trustees are pleased to present their report and the accounts of the Coalition for the year ended 31 March 2022. The accounts have been prepared on a receipts and payments basis, in compliance with accounting regulations for Scottish charities.

Structure, Governance and Management

The Coalition of Carers in Scotland was established in 1998 as a national carers network. It is an unincorporated association, governed by a constitution which was last amended in 2010, and has been registered as a Scottish charity since 19 March 2008.

The Coalition is governed by an Executive Committee, made up of carers and staff from local carer organisations. The Coalition is supported in its work by its member organisations and volunteers and has one full time and one part time member of staff to coordinate activities. Members of the Executive Committee (trustees) are elected at the AGM each year or may be co-opted during the year.

Reference and administrative information, including those who served as members of the Executive Committee during the year, is listed on page 2.

Objectives

The charitable purposes of the Coalition, as set out in its constitution, are:

- to provide networking, information and mutual support to carer-led organisations in Scotland;
- to bring carers and workers together to explore issues, analyse developments and identify the key issues confronting carers in Scotland;
- to facilitate the development of a collective response to these key issues affecting carers - enabling members of the Coalition to bring their concerns to the attention of interested parties at local, regional and national levels.

Our shared vision is that all Scotland's unpaid carers will feel valued, included and supported as equal partners in the provision of care and will be able to enjoy a life outside of caring.

The Coalition has members across Scotland and connects with carers and carer-led organisations from all local authority areas and from many different caring communities.

The Coalition remains the only national carer organisation supporting the smaller, isolated and rural carer organisations, ensuring that carers from the Borders to the Shetlands have the opportunity to have their views heard.

Activities & Achievements

Impact of Covid-19

The impact of the Covid-19 pandemic has continued to change how we conduct our work but our underlying aims remain the same. We have adapted digital video technology and increased use of social media to keep in contact with our carers, NCO's and other local and national organisations. The adoption of video technology has allowed us to increase the number of meetings where required without incurring any significant additional costs. This has been especially useful for our co-ordination role in the development and communication of policies relating to the pandemic response and recovery.

Policy and Legislation

Over the last year we have continued to bring our carers' voice to developments relating to the ongoing implementation of the Carers (Scotland) Act 2016, the Social Security (Scotland) Act 2018 and the shaping of the new National Care Service. This has included raising awareness with carers by attending carer meetings, holding consultation events and seminars, developing information material and representing carers on planning groups.

Coalition of Carers in Scotland Annual Report of the Trustees (continued)

Activities & Achievements (continued)

New Coalition website

We successfully launched our new web site to members at our Annual General Meeting in October 2021. The new site provides an up to date resource for our members, carers, and the wider public.

Our member meetings

The Coalition was set up to bring carers and local carer organisations together at regular meetings to share a common voice and this remains a central part of our work. Our meetings provide the opportunity for carers and membership organisations to meet key decision makers and influence policy development at a local and national level.

Carers Collaborative Forum for carers on Integrated Joint Boards

The Carers Collaborative was established in May 2016. The group meets 4 times a year to share practice, scope new developments and develop support materials for carers on Integrated Joint Boards. In May 2019 we published the third edition of our report 'Equal Expert and Valued', enhancing carer representative involvement on Integrated Joint Boards.

Rural Island Carers Working Group

Our rural group works to ensure the needs of carers in rural and island communities are considered in the development of policy and legislation. We have members from the most remote areas of Scotland including Shetland, Orkney, the Western Isles and Argyll and Bute.

Learning and Support Networks

We support a range of learning and peer-support networks, including a Black and Minority Ethnic Workers Network, a Communications Network and Mental Health Forum. These bring carer-support staff together to learn, share best practice and contribute their areas of expertise to the development of national policy

Financial Review

The accounts, as set out on pages 6 - 9, show an overall increase of £5,821 in funds over the year. An amount of £79,853 is carried forward in unrestricted funds and £8,636 in restricted funds, as shown in note 6.

The primary source of income for the year was a grant from the Scottish Government (section 10) of £114,883 for core funding. Affiliation fees of £9,025 were received in the year. This fluctuates from year to year as a result of timing differences.

Payments amounted to £118,087 in total (an increase of approx £3,200 on the previous year). While staff costs are higher, some of the other costs are lower reflecting the effect of the pandemic. Administration and management fees are significantly higher as this year's expense includes management fees paid to VOCAL for this year and the previous year.

Reserves policy

The trustees consider it prudent to carry sufficient reserves to cover 3 months' running costs and any legal and financial liabilities in the event of the organisation winding up. They consider that both of these are covered by the present balance of £79,853 in unrestricted funds.

Approved by the trustees on

and signed on their behalf by:

Trustee

Date:

Report of the Independent Examiner To the Trustees of Coalition of Carers in Scotland

I report on the accounts of Coalition of Carers in Scotland (the charity) for the year to 31 March 2022, which are set out on pages 6 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

John Paul FCIE

Date:

29 Avon Crescent
Broughty Ferry
Dundee
DD5 3TX

Coalition of Carers in Scotland

Statement of Receipts and Payments

For the Year Ended 31 March 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Receipts:					
Grants	3	114,883	-	114,883	138,985
Affiliation fees		9,025	-	9,025	4,775
Total receipts		<u>123,908</u>	<u>-</u>	<u>123,908</u>	<u>143,760</u>
Payments:					
Staff costs		94,174	-	94,174	91,573
Members' & executive meetings		1,344	-	1,344	4,392
Carers' Collaborative Integration Network		7,020	-	7,020	1,815
Eurocarer membership fee		442	-	442	466
NCO costs		-	-	-	1,057
Travel & subsistence costs		762	-	762	1,454
Printing, publications and distribution		2,757	-	2,757	11,977
Training & subscriptions		-	-	-	65
Administration & management		10,888	-	10,888	1,005
Capital expenditure		-	-	-	358
Accountancy		700	-	700	700
Total payments		<u>118,087</u>	<u>-</u>	<u>118,087</u>	<u>114,862</u>
Increase in funds for year		<u>5,821</u>	<u>-</u>	<u>5,821</u>	<u>28,898</u>

The notes on pages 8-9 form part of these accounts.

Coalition of Carers in Scotland

Statement of Balances at 31 March 2022

	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
Funds Reconciliation:				
Funds brought forward	65,396	8,636	74,032	45,134
Increase in funds for year	<u>5,821</u>	<u>-</u>	<u>5,821</u>	<u>28,898</u>
Funds carried forward at	<u>71,217</u>	<u>8,636</u>	<u>79,853</u>	<u>74,032</u>
 Bank and cash				
Bank of Scotland Treasurers Account			<u>79,853</u>	<u>74,032</u>
 Other assets:	£	£	£	£
Fixed assets:				
- office equipment at net book value	<u>285</u>	<u>-</u>	<u>285</u>	<u>894</u>
	<u>285</u>	<u>-</u>	<u>285</u>	<u>894</u>
 Liabilities:	£	£	£	£
Management fee	-	-	-	5,000
Accountancy & independent examination	<u>700</u>	<u>-</u>	<u>700</u>	<u>700</u>
	<u>700</u>	<u>-</u>	<u>700</u>	<u>700</u>

Approved by the Trustees on

and signed on their behalf by:

Trustee

Date:

The notes on pages 8-9 form part of these accounts.

Coalition of Carers in Scotland

Notes to the Accounts

For the Year Ended 31 March 2022

1. Basis of accounting

The accounts have been prepared on a receipts and payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2. Nature and purpose of funds

Unrestricted funds can be used in furtherance of any of the charitable objects at the discretion of the trustees. A single unrestricted fund is maintained for the day to day running of the charity.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

3. Grants received	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Scottish Government - Section 10: - <i>core funding</i>	114,883	-	114,883	114,883
Scottish Government - Section 10: - <i>Partnership Development Officer</i>	-	-	-	24,102
	<u>114,883</u>	<u>-</u>	<u>114,883</u>	<u>138,985</u>

4. Trustees' remuneration and expenses

No remuneration was paid to members of the management committee (trustees) during the year. In the previous year a fee of £625 was paid to Emma Miller for her contracted work with The National Carer Organisation, a fund managed by the Coalition.

Travel & subsistence expenses of £31 in total were reimbursed to 2 trustees during the year (previous year - £141 to 2 trustees).

5. Related party transactions

VOCAL, a member of the Coalition, recharged salary costs of £94,174 and management costs of £10,000 during the year for the current and previous year.

Coalition of Carers in Scotland

Notes to the Accounts (continued)
For the Year Ended 31 March 2022

6. Movement on Funds		At 1.4.21 £	Receipts £	Payments £	At 31.3.22 £
<i>Restricted funds:</i>	Note				
NCO Development fund	(a)	8,636	-	-	8,636
Total restricted		<u>8,636</u>	<u>-</u>	<u>-</u>	<u>8,636</u>
<i>Unrestricted funds:</i>					
General fund		<u>65,396</u>	<u>123,908</u>	<u>(118,087)</u>	<u>71,217</u>
Total unrestricted		<u>65,396</u>	<u>123,908</u>	<u>(118,087)</u>	<u>71,217</u>
Total Funds		<u><u>74,032</u></u>	<u><u>123,908</u></u>	<u><u>(118,087)</u></u>	<u><u>79,853</u></u>

Notes:

- (a) This is a restricted fund for development costs, including campaign costs, for the National Carer Organisations group.